



30 YEARS OF FULFILLING
**HOPE, DREAMS &
OPPORTUNITIES**

CERTIFICATE IN

**BUSINESS
MANAGEMENT**

This programme provides a basic understanding of the relevant Business Management theorist and their practical application in the business world. This is to prepare students for further studies in the field of business and accounting as part of their lifelong learning and professional development.

**“Further study
with only
1 SPM Credit”**

PROGRAMME AIM

This programme provides foundational knowledge and a fundamental understanding of management, marketing, finance, accounting, economics and others areas of business.

Students are also given an opportunity to develop communication, interpersonal, leadership and teamwork skills.

MINIMUM ENTRY REQUIREMENTS

A pass in SPM/O-Level with 1 credit or any other equivalent qualifications recognized by the Malaysian Government

ACADEMIC PATHWAYS

Upon completion of this 1 year 4 months programme, students will be in a position to pursue a higher qualification leading to Diploma and Bachelor in Business related fields locally or internationally and public sectors.

CAREER PROSPECTS

Upon successful completion of the programme, you may progress to a diploma and hence to degree level studies. Career opportunities such as:

- Administration
- Marketing
- Management
- Accounting
- Human resource

SUBJECTS OFFERED

Semester 1

- English Essential
- MPU U1
- MPU U2
- Introduction to Management
- Introduction to Information Technology
- Business Mathematics

Semester 2

- Academic Business Writing
- MPU U3
- Introduction to Accounting
- Introduction to Economics
- Business Statistics
- Introduction to Marketing

Semester 3

- Communicate English
- Introduction to Human Resource Management
- Business Law
- Introduction to Finance
- E-Commerce

Semester 4

- Entrepreneurship
- Introduction to International Business
- Business Ethics
- Organizational Behavior
- Business Communication

Kedah

Cosmopoint College Sungai Petani (DK253-026X)
Wisma Cosmopoint, No. 77 & 78, Jin. Mawar 1,
Taman Pekan Baru, 08000 Sungai Petani,
Kedah, Malaysia
Tel: 04-425 6061/63 Fax: 04-425 6062

Penang

Cosmopoint College Pulau Pinang (DK253-09P)
Unit 72-146, Arena Curve, Jalan Mahsun,
11900 Bayan Lepas, Pulau Pinang,
Malaysia
Tel: 04-611 0658/206 Fax: 04-611 5340

Perak

Cosmopoint College Ipoh (DK253-026A)
CICT, No.15, Arena Niaga Pari 2,
Arena Niaga Pari, Off Jalan Silibin,
30020 Ipoh, Perak, Malaysia
Tel: 05 - 249 2626/21 Fax: 05 - 249 2625

N. Sembilan

Cosmopoint College Seremban (DK253-08N)
GF-2nd Floor, No. 23 & 24A,
Jalan Tunku Hassan
70000 Seremban,
Negeri Sembilan, Malaysia
Tel: 06 784 7600 Fax: 06 784 7700

Melaka

Cosmopoint College Melaka (DK253-07M)
No. 112, 114 & 116, Jalan Kubu,
75300 Melaka, Malaysia
Tel: 06 - 286 0688 Fax: 06 - 286 0689

Sabah

Cosmopoint College Kota Kinabalu
(DK253-03S)
Lot 102, 103, 104 & 105, Block P
Alamesra, Plaza Utama, Sulaman-
Coastal Highway, Kuala Menggatal,
88400 Kota Kinabalu Sabah,
Malaysia.
Tel: 088 - 348 800 Fax: 088 - 387 143

Johor

Cosmopoint College Johor Bahru (DK253-07J)
Suite 29.01, Level 29, City Square Office Tower
No. 106-108, Jalan Wong Ah Fook
80000 Johor Bahru, Malaysia
Tel: 07 - 276 7500 Fax: 07 - 276 7504

Pahang

Cosmopoint College Kuantan (DK253-06P)
74/4, GF - 2nd Floor, Jalan Teluk Sisek,
25200 Kuantan,
Pahang, Malaysia
Tel: 09 516 2857/5972 Fax: 09 - 514 4873

Terengganu

Cosmopoint College K. Terengganu (DK253-11T)
Level 28.3, Kompleks MAKSAN,
Jalan Cerung Lanjut,
20300 Kuala Terengganu, Malaysia
Tel: 09 - 631 2223 Fax: 09 - 631 2225

Kelantan

Cosmopoint College Kota Bharu (DK253-08K)
No. 6 - 8, Vista Square,
Jalan Sri Cemerlang, 15350, Kota Bharu,
Kelantan, Malaysia
Tel: 09-743 7677 Fax: 09-743 9277

Sarawak

Cosmopoint College Kuching (DK253-10K)
Lot 3127 - 30, Block 10,
Jalan Tun Ahmad Zaidi Adruce,
83250 Kuching, Sarawak, Malaysia
Tel: 082 - 240 340 Fax: 082 - 241 340